

Date:11/11/2019

NOTICE INVITING TENDERS

Name of work: Notice Inviting Tender for supply of various Furniture items for its Sub Branch Office, Dhubri, Assam.

1. The Dy. General Manager (Projects), NHIDCL, Dhubri, Assam invites tender in form of financial bid from authorised dealers/manufacturers/suppliers for supply of various furniture items for establishment of its sub branch office Dhubri, Assam.
2. Last date for the receipt of complete tenders in the office of undersigned is 28/11/2019 upto 13:00 Hours.
3. For further details, please visit NHIDCL Website www.nhidcl.com.



**Dy. General Manager (Projects)
NHIDCL, Dhubri, Assam**

Tender for supply of Furniture items.

The Dy. General Manager (Projects), NHIDCL, Dhubri, Assam invites tenders in form of financial bid from authorised dealers/manufacturers/suppliers of reputed company for supply of various furniture items for establishment of its sub branch office Dhubri, Assam.

Terms & Conditions

1. Scope of Work

Providing of furniture items at NHIDCL, Dhubri, Assam as per specifications detailed below:-

Sl No	Item	Description (Brand/Make)	Technical Specification	Quantity Required
1	Executive Table	Reputed Brand	Table of size 2000*1500*750mm (approx.). Table should be made of high quality particleboard of 15 mm and covered with polyurethane laminate. Table top thickness of 16 mm and made of melamine finish. Wire management to be provided with common lock for drawers and pedestal. Side drawers to be provided or equivalent	01
2	Executive Table	Reputed Brand	Table of size 1600*750*750 mm (approx.). Table top made of 48 mm thick particle board with melamine finish and all other parts made of 18 mm thick melamine finish. 3 drawers on both sides providing sufficient storage space and lock on top drawer or equivalent	02
3	Office Table	Reputed Brand	Wood/ steel of approx. sizes L1200xW600xD750 mm having minimum one side three drawers.	04
4	Officer Chair for Office Head	Reputed Brand	Chair of dimension W700*D750*H1200mm (approx.). Chair should have a PU cushioned seat and back with PP arms and soft PU pads. It should have a knee tilt mechanism with nylon star base and twin wheel nylon casters or equivalent	01
5	Officer Chair	Reputed Brand	High back Revolving Chair with PU cushioned seat and back with PP Arms and soft PU pads.	02
6	Staff Chair	Reputed Brand	Medium Net back Chair with Strong and durable arms and	04

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7	Visitor Chair	Reputed Brand	Leatherette cushioned seat back & chrome frame with approximate dimensions of 31 inches height, 16 inches of seat width and 19 inches seat length.	10
8	Sofa set 3+1+1 Seat with Centre Table	Reputed Brand	Wooden sofa set with one centre table, Removal Cushion cover having approx.. size three seater size: 160Wx66D cms (Inner dimension). Single Seater size: 60Wx66D cms (inner area). Centre table size: 110x60x35H cms. Seat Height : 37 cms. With cushioned.	1 Set
9	Conference Table minimum for 10 Persons including Chairs	Reputed Brand	Conference table of minimum 10 seating capacity having approx.. sizes 120 x58 inches. With good quality chairs.	1 Set
10	Almirah	Reputed Brand	Large size W900*D500*H2000mm(approx .) . Manufactured by prime quality of CRCA steel sheets. Body and shelves made from a combination of 20-22 gauge steel sheets. Four shelves to be provided making 4 equal compartments for storage. Having a high quality three way locker almirah or equivalent	06
11	Filling Cabinet	Reputed Brand	Filling cabinet type Vertical with minimum 3 drawers, sliding pullout drawers, metal/Galvanized steel.	06

2. Resolution of Dispute

In case of dispute, the decision of Dy. General Manager (Projects), NHIDCL, Dhubri , Assam shall be final in the matter.

3. Payment

The Bills in duplicate shall be submitted to NHIDCL, Dhubri, Assam for payment. The payment shall be released after satisfactory supply of material as per specification through Cheque/DD/ECS/RTGS/NEFT. Income Tax and other applicable taxes, if any, shall be deducted from the bill.

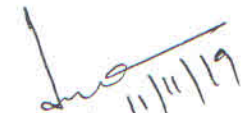
4. Submission of Financial Bid

The interested bidders may submit their bids in a sealed in envelope addressed to Dy. General Manager (Projects), NHIDCL, Dhubri, Assam latest by **28/11/2019 upto 01:00 PM** only in the prescribed pro-forma provided at Annexure-A. Bids not received in the prescribed pro-forma or incomplete bids are liable to be rejected.

Handwritten signature and date 11/11/19

6. Opening of Tender

The Financial Bids shall be opened at 04:00 PM on the last day of receipt of tender in the presence of prospective bidder or their authorised representatives.



Dy. General Manager (Projects)
NHIDCL, Dhubri, Assam

NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.

Ministry of Road Transport & Highways, Government of India

Sub Branch Office: Dhubri, Assam -783301

Tel: +91-8787415640, E-mail: siteofficedhubri@gmail.com



A GOVERNMENT OF INDIA UNDERTAKING

Financial Bid**Annexure-A****Tender for supply of furniture items.**

Sl No	Item	Description (Brand/Make)	Technical Specification	Rate per unit (Amount to be quoted on FOR Basis inclusive of all taxes levied freight and other charges)	Quantity Required	Total Amount (in Rupees Figures and words)
1	Executive Table	Reputed Brand	Table of size 2000*1500*750mm (approx.). Table should be made of high quality particleboard of 15 mm and covered with polyurethane laminate. Table top thickness of 16 mm and made of melamine finish. Wire management to be provided with common lock for drawers and pedestal. Side drawers to be provided or equivalent		01	
2	Executive Table	Reputed Brand	Table of size 1600*750*750 mm (approx.). Table top made of 48 mm thick particle board with melamine finish and all other parts made of 18 mm thick melamine finish. 3 drawers on both sides providing sufficient storage space and lock on top drawer or equivalent		02	
3	Office Table	Reputed Brand	Wood/ steel of approx. sizes L1200xW600xD750 mm having minimum one side three drawers.		04	

Corporate Office: NHIDCL, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001

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4	Officer Chair for Office Head	Reputed Brand	Chair of dimension W700*D750*H1200 mm(approx.). Chair should have a PU cushioned seat and back with PP arms and soft PU pads. It should have a knee tilt mechanism with nylon star base and twin wheel nylon casters or equivalent	01	
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11	Filling Cabine t	Reputed Brand	Filling cabinet type Vertical with minimum 3 drawers, sliding pullout drawers, metal/Galvanized steel.		06	

Signature of Authorised Signatory
Name of the Agency with Seal

The rate shall be mentioned in both figures and words and should be on FoR including fitting in office basis (at Dhubri NHIDCL Office) inclusive of all taxes levied, freight and other charges. The figures mentioned in words, shall be treated as final, in case of any dispute over rates.

1. The quotations shall be valid for a period of two month after the last date of submission of bids.
2. Quotes are required to be made itemwise for all items. The selection of the bidder would be on the basis of the lowest quoted total amount for the entire indicated products and quantities.
3. The material shall be supplied within 15 (Fifteen) days of issuance of the purchase order.
4. The defective material, if any, shall have to be replaced by the agency within 07 (Seven) days at their risk and cost.

5. NHIDCL, Dhubri, Assam reserves the right to reject any or all the tenders without assigning any reason.
6. The quantity can be decreased or increased at the time of placing of purchase order.

Certificate :-

I have understood the scope of work and agree to the terms & conditions laid down in the letter inviting bids.

**Signature of Authorised Signatory
Name of the Agency with Seal**